

Obligations to provide information and access to data according to art. 13, 14 and 15 GDPR

1. Name and contact details of the controller:

*Trützschler Nonwovens GmbH
Halteiner Str. 70
48249 Dülmen, Germany*

2. Contact details of the data protection officer:

*DAWOCON GmbH
Dellbrücker Hauptstrasse 27
51069 Köln, Germany
Email: datenschutzbeauftragter@dawocon.de*

3. Purpose of the processing:

We process your data to handle purchasing processes.

4. Categories of the personal data:

We process the following personal data from you:

*First name
Last name
Role within your company
Gender
(Business) phone number
(Business) email address*

5. Legal basis for the processing:

We process your personal data according to article 6-1f (Legitimate interest) in accordance with the provisions of the European General Data Protection Regulation (GDPR).

6. Sources of the personal data:

We obtain your personal data from the following sources:

*Offer
Order confirmation
Invoice
Supplier declaration
Electronic and paper correspondence
Certificate of origin*

7. Categories of recipients:

As a matter of principle, we do not share your personal data with third parties. Within our company, your data can be consulted by the following recipients:

*Purchasing department
Accounting department
Department signaling demand
Management
IT department
Receiving department
Quality assurance department
Engineering department
Research and development department
Documentation department
Manufacturing department*

8. Scheduled time periods for the erasure of the different data categories:

Your data are erased after the legal retention periods have expired.

9. Rights to information and complaints of the data subject:

You have the right to obtain information from the controller about the personal data relating to you as well as the right to rectification or erasure and the right to restriction of processing and the right to object to the processing as well as the right to data portability.

You have the right to lodge a complaint with a supervisory authority.